

Senior Commercial Finance Analyst – Travel

Society Division:	Finance
Society Reporting Unit:	Commercial Finance – Specialist Businesses
Location:	Lichfield / Warwick (Hybrid)
Reports to (job title):	Senior Finance Manager – Travel
Number of direct reports:	0
Number of in-direct reports:	0
Budget / Revenue Responsibility:	Senior Head of Commercial Finance
Key Stakeholders:	Senior Finance Manager – Travel, Travel Leadership Team, FP&A Team, Commercial Finance Team and BI & Data Team.
Date of Job Description:	12/06/2026

Role Purpose:

Working within the Commercial Finance team providing insight and analysis to drive business performance and inform decision making. In particular, this role will work closely with the Travel function, supporting the different channels and providing leading insight that drives key strategy enablers

Role Responsibilities:

- Provide financial analysis, KPIs, insights and commentary into the current performance of the Travel business, seeking to continuously improve and automate these processes
- Preparation of the weekly Travel dashboard, and Branch and Agent sales reporting
- Analysis of the Travel P&L at period end with insight into PTD and YTD variances to Budget and Forecast
- Analyse, understand and effectively communicate the impact of offers and promotions on conversion to Membership in our Retail channel and the growth of Co-Op Holidays
- Ensure one source of data truth, across various Travel systems
- Instigate a data-led approach to analyse and improve Travel channel and product performance and optimise cash flow
- Improve and simplify reporting processes for optimal adherence and improved accuracy by Finance and the wider business teams
- Automation of dashboards to enable self-serve for Travel colleagues and increased efficiency of reporting in the Finance team
- Responsible for format and delivery of Monthly Branch & Agent P&L Packs and relevant Management Accounts schedules
- Review monthly Travel Balance-sheet and provisions.
- Provide insight and commentary into the working capital, bonding and other cash drivers of the Travel business

- Responsible for the inputs that drive our short term Travel cash flow forecasts and medium term FP&A cash flow model
- Responsible for the timely and accurate inputs that drive our ABTA, ATOL and Disney bond submissions
- Support the quarterly forecasting, annual budget and strategic five-year planning process ensuring delivery to deadlines
- Support the delivery of strategic initiatives by modelling financials and tracking performance and identifying key risks and opportunities.
- Provide financial support to ad hoc projects as directed.
- Support the Senior Finance Manager - Travel where needed.
- Occasionally situations may arise where other duties or tasks may be required as reasonably requested by the Society.

Qualifications & Experience:

Desired Qualifications

- Qualified or part-qualified accountant (ACA, CIMA, ACCA or equivalent)
- Demonstrate Continuing Professional Development

Essential Experience

- Previous experience of financial analysis, capable of managing and interrogating large volumes of data.
- Strong analytical skills with attention to detail.
- Highly organised and able to deliver under tight deadlines.
- Ability to work under own initiative and demonstrate proactive and pragmatic approach to issue resolution.
- Strong commercial and financial acumen and able to develop an excellent understanding of the key performance drivers.
- Strong interpersonal skills and able to work collaboratively within Finance and cross functionally.
- Excellent communication skills with the ability to turn data into insights and recommendations
- Excellent IT skills including MS Excel, use of Power BI would also be advantageous.

Desired Experience

- Experience of forecasting and modelling using excel or other bespoke systems